



## New Construction Commercial Submittal Requirements

### Adopted Construction Codes:

2021 International Building Code and local amendments  
2021 International Fire Code and local amendments  
2021 International Mechanical Code and local amendments  
2021 International Plumbing Code and local amendments  
2021 International Fuel Gas Code and local amendments  
2021 International Energy Conservation Code and local amendments  
2020 National Electrical Code and local amendments  
2012 Texas Accessibility Standards

### Permit Requirements

The City of Rockwall currently uses a 'Permit Validation System', which allows the General Contractor to validate (or list) the sub-contractors (plumbing, mechanical, and electrical) on the Building Permit. Licensed Contractor Permits are also available, for other than the validation type permit.

**VERY IMPORTANT:** A building permit or contractor permit will not be accepted if the application is not properly completed.

Permits must be submitted at the counter or through our online portal. If submitting through the online portal all documents must be electronically uploaded at the time of application. If you choose to submit at the counter, you must provide a digital set on a USB drive. **If food handling or preparation is involved 1 roll set of plans is also required**

### **The following items are required at the time of the permit application.**

- Engineering Civil plans have been approved.
- Completed Building Permit Application Form (attached)
- Completed Building plan review checklist (this form)
- Submit professionally sealed construction drawings, containing all referential, architectural, structural, and M.E.P. plans. The Approved Site Plan, Elevations and Photometric Plan from Planning & Zoning must be part of the plan set.
- One (1) set of Project Specifications
- Texas Architectural Barriers No. (TABS)
- Energy Code plan review (3<sup>rd</sup> party certified)
- Will any demo work be done on this project?
  - No
  - Yes- Applicable Asbestos Survey or Arch/Eng. Certification as required by Senate Bill 509 and the mfr's Material Safety Data Sheets (MSDS) for new construction parts, as applicable (House Bill 1927).

***This form must be completed and turned in with your permit***

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submit Permit Application Online through CityWorks Portal**

<https://cityworks.rockwall.com/PublicAccess/login>



# BUILDING PERMIT APPLICATION

City of Rockwall  
Building Inspections Department  
385 S. Goliad Street  
Rockwall, Texas 75087

**APPLICANT OR AGENT SIGNATURE REQUIRED**

**CERTIFICATION:** I HEREBY ACCEPT ALL CONDITIONS ON THIS APPLICATION FORM AND CERTIFY THAT ALL STATEMENTS RECORDED HEREIN BY ME ARE TRUE.

AGENT OR APPLICANT

DATE

**NOTICE TO APPLICANTS.** This permit is issued on the basis of information furnished in this application and on any submitted plans, and is subject to the provisions in addition, requirements of the City of Rockwall code of ordinances and any other applicable ordinance. This permit is issued only for the purpose of allowing construction of a building or structure conforming to the codes and ordinances of the city, regardless of information and/or plans submitted.

**SCOPE OF PERMIT.** For new buildings and for additions to existing buildings, this permit authorizes structural, plumbing, electrical, mechanical, and work to be performed in the construction of the building or structure at this address, if done at the same time of initial construction. No separate subcontractor permits are needed for those trades. However, the permit holder is required to use only subcontractors' licenses, registered, or bonded by the City of Rockwall where such requirement is applicable.

**INSPECTION.** To schedule an inspection, go to [www.rockwall.com/buildinginspections/inspectionreq.asp](http://www.rockwall.com/buildinginspections/inspectionreq.asp).

## PROPERTY INFORMATION [PLEASE PRINT]

Construction Address  Zoning   
Subdivision  Lot  Block   
General Location

## PROPERTY OWNER INFORMATION PRIMARY CONTACT [ ]

Name  Phone   
Mailing Address  City  State  Zip Code   
Email

## GENERAL CONTRACTOR INFORMATION PRIMARY CONTACT [ ]

Name  Phone   
Mailing Address  City  State  Zip Code   
Email

## ELECTRICAL CONTRACTOR INFORMATION

Name  Phone   
Mailing Address  City  State  Zip Code   
Email

## PLUMBING CONTRACTOR INFORMATION

Name  Phone   
Mailing Address  City  State  Zip Code   
Email

## MECHANICAL CONTRACTOR INFORMATION

Name  Phone   
Mailing Address  City  State  Zip Code   
Email

## BUILDING PERMIT INFORMATION

1 <sup>ST</sup> Floor	<input type="text"/> SF	2 <sup>ND</sup> Floor	<input type="text"/> SF	Garage	<input type="text"/> SF	Covered Porch	<input type="text"/> SF	Covered Patio	<input type="text"/> SF
Total SF	<input type="text"/> SF	Height	<input type="text"/> FT	Lot Size	<input type="text"/> SF	Plan #	<input type="text"/>		

Estimated Value \$  Commercial Value ONLY; Residential is NOT required to provide estimated value.

Project Description

Is the subject property located with the flood hazard area? Yes [ ] No [ ] Required lowest floor elevation is:



# CITY OF ROCKWALL

## NEW METER SET SERVICE ORDER

TODAY'S DATE: \_\_\_ / \_\_\_ / \_\_\_

REQUESTED SET DATE: \_\_\_ / \_\_\_ / \_\_\_

WILL CALL UTILITY BILLING OFFICE?

SERVICE ADDRESS: \_\_\_\_\_

PROJECT NAME/SUB-DIV : \_\_\_\_\_

**NEW CONSTRUCTION UTILITY BILLING ACCOUNT INFORMATION**

*(PLEASE PRINT)*

BUSINESS NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ ALT PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**THE METER SITE MUST  
BE CLEAR OF ALL  
DEBRIS AND ADDRESS  
CLEARLY MARKED  
WITH METER CAN ON  
SITE.**

**PLEASE CONTACT THE  
UTILITY BILLING  
OFFICE AT 972-771-7736  
IF QUESTIONS.**

**WARNING: IF THE METER AND SURROUNDING  
COMPONENTS ARE DAMAGED, THE BUILDER  
SHALL PAY TO HAVE REPLACED BEFORE  
FINAL C/O INSPECTION OBTAINED. FEES  
LISTED BELOW**

METER SIZE	METER COST <small>(Does not include Labor)</small>
5/8" Meter	\$278.32
1" Meter	\$324.57
1-1/2" Meter	\$555.39
2" Meter	\$629.84

**METERS SUPPLIED BY  
THE CONTRACTOR:**

**Contractor must notify the  
UTILITY BILLING  
OFFICE PRIOR  
TO SET  
TO SCHEDULE  
INITIAL METER READ**

METER TYPE	METER SIZE	QUANTITY
DOMESTIC		
IRRIGATION		
FIRE SUPPRESSION		

APPLICANT'S PRINTED NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_